

MINUTES
BASTROP COUNTY MUNICIPAL UTILITY DISTRICT NO. 1

July 9, 2021

The Board of Directors (the “Board”) of Bastrop County Municipal Utility District No. 1 (the “District”) met on the 9th day of July 2021, in regular session by teleconference, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott’s emergency disaster declaration dated March 13, 2020, and the roll was called of the members of the Board being present by telephone:

Steve Adamcik	President
Linda Roberts	Vice President
William Tullis	Secretary
Jerry B. Patterson	Assistant Vice President
Jane T. Sevier	Assistant Secretary

and all of the above were present except Director Tullis, thus constituting a quorum.

Also attending the teleconference were Steve Phillips, Gary Stevens, and Janis Penick, residents of the District; Dennis Whaley and Thomas Lastrapes of PFM Financial Advisors, LLC.; David Patterson of Assessments of the Southwest, Inc.; Michelle St. Clair of Parliament Group; Terry Holland of Myrtle Cruz, Inc.; Bradley Loehr of Befco Engineering, Inc.; Hal Lanham of AWR Services, Inc. (“AWR”); and Kathryn Garner and Janet Swartz of Allen Boone Humphries Robinson LLP (“ABHR”).

Ms. Garner reviewed certain recommended protocols for conducting the District’s meeting via teleconference. She announced that the meeting was being recorded and that consultant reports presented at the meeting were posted online and available to the public in the form of an “agenda packet” prior to the start of the meeting at <https://www.districtdirectory.org/agendapackets/bastropcmud1>.

PUBLIC COMMENT

Ms. Garner offered any members of the public attending the meeting by teleconference the opportunity to make public comment. There were no comments from the public.

RATIFICATION OF EMERGENCY OR URGENT ACTIONS, IF ANY, AND
RATIFICATION OF COVID-19 EPIDEMIC RELATED EMERGENCY ACTIONS, IF
NECESSARY

The Board concurred that there were no emergency actions to ratify.

MINUTES

The Board considered approving the minutes of the June 4, 2021, regular meeting. Following review and discussion, Director Adamcik moved to approve the minutes of the June 4, 2021, regular meeting. Director Sevier seconded the motion, which passed by unanimous vote.

FINANCIAL AND BOOKKEEPING MATTERS AND TAX REPORT

Mr. Holland reviewed the bookkeeper's report, including the bills submitted for approval, transfers, investment report, energy report, and year-to-date budget, a copy of which is attached. He discussed the budget for the fiscal year ending September 30, 2022.

Mr. Lanham stated that the District received an application from DR Horton for 14 taps. He added that AWR requested DR Horton resubmit the application using the current application form.

Mr. Holland reviewed the monthly tax report for June, 2021, from the Bastrop County Tax Office, a copy of which is attached. After review and discussion, Director Patterson moved to approve the bookkeeper's report, investment report, and checks presented for payment. Director Sevier seconded the motion, which passed by unanimous vote.

REPORT FROM TAX ADVISOR

Mr. Patterson updated the Board on tax matters.

OPERATION OF DISTRICT FACILITIES AND DISCUSSION REGARDING DELINQUENT ACCOUNTS AND TERMINATIONS

Mr. Lanham reviewed the operator's report, a copy of which is attached, and reviewed maintenance and repairs at the District's facilities. He stated that there are 115 active connections in the District. Mr. Lanham stated that he will discuss the District's tap fees with DR Horton.

Mr. Lanham discussed the appropriate time to institute the termination of service on delinquent accounts which was temporarily suspended due to the Covid-19 pandemic. After discussion, Director Adamcik moved to reinstitute a hearing on the termination of water and sewer service to delinquent customers at the August 6, 2021, meeting. Director Patterson seconded the motion, which passed by unanimous vote.

Mr. Lanham stated that there was a 17% water loss in the District. He added that Aqua WSC repaired a leak in the master meter vault. He recommended AWR send a letter to Aqua WSC to request an adjustment to the amount charged to the District for water due to the water leak. Mr. Lanham stated that AWR was unable to locate the water

leak at ColoVista Drive and Tall Forest. He added that AWR has arranged for a leak detection service to locate the leak.

Mr. Lanham reported on AWR's responses to residents' calls for repairs on grinder pumps as reflected on a summary of costs provided to the Board. Mr. Lanham reported that AWR and the District's engineer are evaluating two types of grinder pumps for use in the homes that will be constructed by DR Horton.

Director Adamcik requested that AWR present a plan for an electronic meters pilot program at the next meeting.

The operator's report did not reflect any delinquent accounts.

After review and discussion, Director Adamcik moved to (1) approve the operator's report; and (2) authorize AWR to send a letter to Aqua WSC requesting an adjustment to the charges to the District for water due to the leak in the master meter vault. Director Sevier seconded the motion, which passed by unanimous vote.

ENGINEERING MATTERS

Mr. Loehr reviewed the engineer's report submitted by Befco Engineering, Inc., a copy of which is attached.

2016 FEMA PROJECT

Mr. Loehr stated that a time extension for paperwork associated with 2016 FEMA project was approved.

Mr. Loehr stated that the District received approval for a time extension through December 2022 for the relocation of the wastewater line to the wastewater treatment plant.

2017 FEMA PROJECT: EROSION CONTROL, REPAIRS AND RELOCATION OF 3" WATER LINE LOCATED NEAR TOWNHOMES

Mr. Loehr stated that a request for a time extension to January 2022 is being reviewed by FEMA.

RELOCATION OF 4" SEWER LINE AND 6" WATERLINE LOCATED NEAR TOWNHOMES RELATED TO COLOVISTA PROPERTY OWNERS ASSOCIATION DRAINAGE PROJECT, WATERLINE AND SEWER LINE EASEMENTS

Mr. Loehr stated he did not have an update on this project.

WASTEWATER TREATMENT PLANT AND WATER PLANT MAINTENANCE AND REPAIRS

Mr. Loehr discussed the design and solicitation for bids for recoating of the water plant pressure tank. After review and discussion, Director Adamcik moved to authorize the engineer to design the plans for the recoating of the water plant pressure tank and authorize the solicitation of bids. Director Sevier seconded the motion, which passed by unanimous vote.

OTHER ENGINEERING MATTERS

Mr. Loehr stated that he is evaluating various grinder pumps for use in the homes to be constructed by DR Horton.

After review and discussion, the Board concurred to approve the engineer's report.

REPORT BY OPERATOR AND ENGINEER REGARDING NEW GRINDER PUMPS AND ELECTRONIC METERS

There was no further discussion on this agenda item.

DISCUSS AMENDED RATE ORDER

Ms. Garner discussed the Amended Rate Order. She stated that the consultants will provide the Development Committee with examples of rules for new development and home building in the District to determine if such rules should be incorporated in the Amended Rate Order.

REPORT ON BASTROP COUNTY ROAD WORK AND REQUEST FOR REIMBURSEMENT FOR REPAIRS

Ms. Garner updated the Board on the District's request for reimbursement from Bastrop County for repairs made to the District's facilities.

REPORT ON BASTROP COUNTY FEMA HAZARD MITIGATION ACTION PLAN

Director Sevier stated that documents are being gathered for submittal in connection with the kick-off meeting for the FEMA Hazard Mitigation Plan.

Mr. Loehr discussed the District's projects for inclusion in the Hazard Mitigation Plan.

MAINTENANCE OF THE DISTRICT WEBSITE

Director Sevier reported on the District's website. She discussed adding a link to the site for AWR and service applications. Director Sevier discussed adding a link to the website to Bastrop County for information on the Hazard Mitigation Plan.

TOPICS AND TIMING FOR COMMUNICATIONS WITH PROPERTY OWNERS AND RESIDENTS

Director Adamcik stated he was in favor of continued communications with property owners and residents in a letter format.

REPORT ON CURRENT AND FUTURE DEVELOPMENT IN THE DISTRICT

Director Adamcik updated the Board on development in the District. He discussed growth scenarios with the Board. Director Adamcik discussed the availability of water from Aqua WSC for development. Authorization of the District's consultants to respond to requests from potential developers was tabled.

REPORT REGARDING LEGISLATIVE MATTERS

The Board tabled discussion on this agenda item.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE, TO CONDUCT A PRIVATE CONSULTATION WITH ATTORNEY

The Board did not convene in Executive Session.

NEXT MEETING DATE

Following discussion, the Board agreed to hold the next meeting on August 6, 2021, at 10:00 a.m. by teleconference, with access by telephone available to consultants and the public, pursuant to the Texas Government Code Section 551.125 and Governor Greg Abbott's emergency disaster declaration dated March 13, 2020.

After discussion, Director Patterson moved to adjourn the meeting. Director Sevier seconded the motion, which passed by unanimous vote.

/s/ William Tullis
Secretary, Board of Directors

(SEAL)



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