

MINUTES  
BASTROP COUNTY MUNICIPAL UTILITY DISTRICT NO. 1

October 8, 2021

The Board of Directors (the "Board") of Bastrop County Municipal Utility District No. 1 (the "District") met in regular session, open to the public, on the 8th day of October 2021, at the First National Bank, 489 Highway 71 West, Bastrop, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Steve Adamcik	President
Linda Roberts	Vice President
William Tullis	Secretary
Jerry B. Patterson	Assistant Vice President
Jane T. Sevier	Assistant Secretary

and all of the above were present, except Directors Adamcik and Sevier, thus constituting a quorum.

Also present at the meeting were Terry Holland of Myrtle Cruz, Inc.; Tammy Hargett of AWR Services, Inc. ("AWR"); and Kathryn Garner of Allen Boone Humphries Robinson LLP ("ABHR").

Due to the COVID-19 virus epidemic emergency and the high threat level warnings issued by various governments and agencies, the District established a telephone option for members of the public to listen to the meeting and to address the Board.

Also attending by telephone were Steve Adamcik and Jane Sevier, Board members of the District; Thomas Lastrapes and Dennis Whaley of PFM Financial Advisors, LLC.; Rhonda Patterson of Assessments of the Southwest, Inc.; Hal Lanham of AWR; and Janet Swartz of ABHR.

PUBLIC COMMENTS

There were no comments from the public.

RATIFICATION OF EMERGENCY OR URGENT ACTIONS, IF ANY, AND  
RATIFICATION OF COVID-19 EPIDEMIC RELATED EMERGENCY ACTIONS, IF  
NECESSARY

The Board concurred that there were no emergency actions to ratify.

RESOLUTION RESCINDING DELEGATION OF AUTHORITY DUE TO AN EMERGENCY

The Board took no action on this agenda item.

MINUTES

The Board considered approving the minutes of the September 3, 2021, regular meeting. Following review and discussion, Director Tullis moved to approve the minutes of the September 3, 2021, regular meeting. Director Patterson seconded the motion, which passed by unanimous vote.

CONDUCT PUBLIC HEARING REGARDING DISTRICT'S TAX RATE, ADOPT ORDER LEVYING TAXES AND AUTHORIZE EXECUTION OF AMENDMENT TO INFORMATION FORM

Ms. Garner stated that ASW published a Notice of Public Hearing stating the public hearing would be held at today's meeting regarding adoption of the District's proposed 2021 total tax rate of \$0.80.

The Board opened the public hearing. There being no comments from the public, the Board closed the public hearing.

Ms. Garner presented to the Board an Order Levying Taxes for 2021 reflecting a total \$0.7770 tax rate, comprised of \$0.33 for debt service and \$0.4470 for operations and maintenance. She noted that the Order Levying Taxes will be filed with the Bastrop County Tax Office. Ms. Garner next presented to the Board an Amendment to Information Form reflecting the 2021 tax rate. She noted that the Amendment to Information Form will be recorded in the Official Public Records of Bastrop County and be filed with the Texas Commission on Environmental Quality ("TCEQ"). Following review and discussion, Director Roberts moved to adopt the Order Levying Taxes reflecting a total 2021 tax rate of \$0.7770 per \$100 of assessed valuation, comprised of \$0.33 to pay debt service and \$0.4470 for operations and maintenance, and direct that the Order be filed appropriately and retained in the District's official records. Director Tullis seconded the motion, which passed by unanimous vote.

After review and discussion, Director Tullis moved to authorize execution of the Amendment to Information Form and direct that the Amendment be filed appropriately and retained in the District's official records. Director Patterson seconded the motion, which passed by unanimous vote.

REPORT FROM TAX ADVISOR

Ms. Patterson stated she did not have a report.

OPERATION OF DISTRICT FACILITIES AND DISCUSSION REGARDING  
DELINQUENT ACCOUNTS AND TERMINATIONS

Ms. Hargett reviewed the operator's report, a copy of which is attached, and reviewed maintenance and repairs at the District's facilities. The report reflected 115 active connections in the District.

Ms. Hargett stated that 15 Barnes Razor grinder pumps with floats were ordered for new homes being constructed in the District. The Board discussed the types of grinder pumps available and warranties for the pumps.

Ms. Hargett stated that the 6-month cost to rent a waterproof storage container to store the new grinder pump equipment onsite is \$1,000. Mr. Lanham stated that he has discussed the specifications for the installation of the grinder pumps with a representative of D.R. Horton.

Ms. Garner reviewed a memorandum with the Board regarding legislative changes to Section 182.052, Utilities Code, relating to confidentiality of certain personal and billing information of utility customers, a copy of which is attached. She said such information must be kept confidential, with certain exceptions, unless the customer requests disclosure. Ms. Garner discussed the requirement for the District to provide notice of the customer's right to request disclosure, along with a request form, by including the notice and form with the utility bills sent to customers or by posting the notice and form on the District's website. Ms. Hargett confirmed that AWR received the required notice and form language from ABHR for inclusion on the utility bills. After discussion, the Board concurred to post the notice and form on the District's website in addition to including the notice and form with the utility bills.

The operator's report did not reflect any delinquent accounts.

After review and discussion, Director Tullis moved to (1) approve the operator's report; (2) authorize AWR to order the next 15 grinder pumps with pressure switches and a 5-year warranties, when needed for new home construction; and (3) approve rental of a storage container for a cost of \$1,000. Director Patterson seconded the motion, which passed by unanimous vote.

DISCUSS PROPERTY OWNER'S REQUEST FOR REIMBURSEMENT FOR 2003 WATER  
LINE EXTENSION

Ms. Garner stated that the District's consultants have reviewed Mr. Martin's request for reimbursement for extension of a waterline in 2003. After discussion, Director Patterson moved to authorize reimbursement in the amount of \$16,000 to Mr. Martin for extension of a waterline. Director Tullis seconded the motion, which passed by unanimous vote.

## ENGINEERING MATTERS

The Board reviewed the engineer's report submitted by Befco Engineering, Inc., a copy of which is attached. Director Adamcik discussed the timing of the advertisement for bids for the recoating of the water plant pressure tank.

After review and discussion, Director Patterson moved to approve the engineer's report. Director Roberts seconded the motion, which passed by unanimous vote.

## REPORT ON AQUA WATER STUDY

Mr. Lanham stated that he submitted the District's application to Aqua Water for water to serve 60 new homes.

## DISCUSS AND ADOPT AMENDED RATE ORDER AND TAKE NECESSARY ACTION

There was no discussion on this agenda item.

## REPORT ON BASTROP COUNTY ROAD WORK AND REQUEST FOR REIMBURSEMENT FOR REPAIRS

There was no discussion on this agenda item.

## REPORT ON BASTROP COUNTY FEMA HAZARD MITIGATION ACTION PLAN

Director Sevier stated she will add a link to the District's website for the Bastrop County Hazardous Mitigation Public Participation Survey.

## MAINTENANCE OF THE DISTRICT WEBSITE

Director Sevier updated the Board on website matters and stated she will update the website to reflect future meetings will be held at the First National Bank.

## DISCUSS COMMUNICATIONS WITH PROPERTY OWNERS AND RESIDENTS

There was no discussion on this agenda item.

## FINANCIAL AND BOOKKEEPING MATTERS AND TAX REPORT

Mr. Holland reviewed the bookkeeper's report, including the bills submitted for approval, transfers, investment report, energy report, and year-to-date budget, a copy of which is attached. He also reviewed an amended budget for the fiscal year ending September 30, 2022, a copy which is attached to the bookkeeper's report.

After review and discussion, Director Tullis moved to (1) approve the bookkeeper's report, investment report, and checks presented for payment; and (2) adopt

the amended budget for the fiscal year ending September 30, 2022. Director Patterson seconded the motion, which passed by unanimous vote.

REPORT ON CURRENT AND FUTURE DEVELOPMENT IN THE DISTRICT

Director Adamcik stated that the Development Committee recommends a District Town Hall meeting be held. After discussion, Director Roberts moved to approve conducting a Town Hall meeting. Director Patterson seconded the motion, which passed by unanimous vote.

REPORT REGARDING LEGISLATIVE MATTERS

Ms. Garner received a report prepared by ABHR regarding legislative matters pertaining to the 87<sup>th</sup> regular session of the Texas Legislature.


CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE, TO CONDUCT A PRIVATE CONSULTATION WITH ATTORNEY

The Board did not convene in Executive Session.

NEXT MEETING DATE

The Board agreed to hold the next meeting on November 5, 2021, at 10:00 a.m. at the First National Bank, 489 Highway 71 West, Bastrop, Texas.

After discussion, the Board concurred to adjourn the meeting.

  
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Secretary, Board of Directors

(SEAL)



ATTACHMENTS TO THE MINUTES

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