

MINUTES
BASTROP COUNTY MUNICIPAL UTILITY DISTRICT NO. 1

November 5, 2021

The Board of Directors (the "Board") of Bastrop County Municipal Utility District No. 1 (the "District") met in regular session, open to the public, on the 5th day of November, 2021, at the First National Bank, 489 Highway 71 West, Bastrop, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Steve Adamcik	President
Linda Roberts	Vice President
William Tullis	Secretary
Jerry B. Patterson	Assistant Vice President
Jane T. Sevier	Assistant Secretary

and all of the above were present, except Director Roberts, thus constituting a quorum.

Also present at the meeting were Winfred Frazer, resident of the District; Terry Holland of Myrtle Cruz, Inc.; Tammy Hargett of AWR Services, Inc. ("AWR"); and Kathryn Garner of Allen Boone Humphries Robinson LLP ("ABHR").

Due to the COVID-19 virus epidemic emergency and the high threat level warnings issued by various governments and agencies, the District established a telephone option for members of the public to listen to the meeting and to address the Board.

Also attending by telephone were Linda Roberts, Board member of the District; Janis Penick and Mark Huff, residents of the District; Hal Lanham of AWR; Jimm Davis of Assessments of the Southwest, Inc.; Bradley Loehr of Befco Engineering, Inc.; Thomas Lastrapes of PFM Financial Advisors, LLC; and Janet Swartz of ABHR.

PUBLIC COMMENTS

There were no comments from the public.

RESOLUTION RESCINDING DELEGATION OF AUTHORITY DUE TO AN EMERGENCY RELATED TO THE COVID-19 EPIDEMIC

Ms. Garner stated that the Board previously adopted a Resolution Regarding Delegation of Authority Due to an Emergency related to the COVID-19 Epidemic reflecting the delegations of authority to take certain actions on behalf of the Board or District, including delegation to a Board member designee to sign approved, authorized checks on behalf of the District in accordance with Section 49.151 of the Texas Water Code. The Board discussed rescinding the Resolution Regarding Delegation of Authority Due to an Emergency regarding the COVID-19 Epidemic. Ms. Garner stated that the

Resolution Rescinding Delegation of Authority Due to an Emergency reflects that the designee shall no longer be authorized to approve the emergency actions and the authorized bookkeeper signatory(ies) shall no longer be authorized to sign disbursements. Following review and discussion, Director Tullis moved to adopt a Resolution Rescinding Delegation of Authority Due to an Emergency related to the COVID-19 Epidemic and direct that the Resolution be filed appropriately and retained in the District's official records. Director Patterson seconded the motion, which passed by unanimous vote.

MINUTES

The Board considered approving the minutes of the October 8, 2021, regular meeting. Following review and discussion, Director Tullis moved to approve the minutes of the October 8, 2021, regular meeting. Director Patterson seconded the motion, which passed by unanimous vote.

FINANCIAL AND BOOKKEEPING MATTERS AND TAX REPORT

Mr. Holland reviewed the bookkeeper's report, including the bills submitted for approval, transfers, investment report, energy report, and year-to-date budget, a copy of which is attached. The Board reviewed the monthly tax report for October 2021, from the Bastrop County Tax Office, a copy of which is attached.

Director Adamcik discussed the bookkeeper's record keeping of District expenses related to new development in the District. He also discussed the operator's record keeping of costs associated with grinder pumps, taps, parts, and installation of facilities to serve new development in the District. Director Adamcik stated that he will work with the bookkeeper and operator on the recordkeeping.

After review and discussion, Director Tullis moved to approve the bookkeeper's report, investment report, and checks presented for payment. Director Patterson seconded the motion, which passed by unanimous vote.

CONDUCT ANNUAL REVIEW OF INVESTMENT POLICY AND ADOPT RESOLUTION REGARDING ANNUAL REVIEW OF INVESTMENT POLICY

The Board conducted an annual review of the District's Investment Policy and concurred that no changes were necessary at this time. Following review and discussion, Director Tullis moved to adopt a Resolution Regarding Annual Review of Investment Policy reflecting that the current policy will remain in effect and direct that the Resolution be filed appropriately and retained in the District's official records. Director Patterson seconded the motion, which passed by unanimous vote.

ADOPT RESOLUTION AUTHORIZING CONSULTANT REPRESENTATIVE

Mr. Holland presented a Resolution Authorizing New Depository Account at Central Bank and a Resolution Authorizing Consultant Representative (the "Resolutions") for the Board's adoption. After review and discussion, Director Tullis moved to adopt the Resolutions and direct that the Resolutions be filed appropriately and retained in the District's official records. Director Patterson seconded the motion, which passed by unanimous vote.

REPORT FROM TAX ADVISOR

Mr. Davis discussed tax matters with the Board.

OPERATION OF DISTRICT FACILITIES AND DISCUSSION REGARDING DELINQUENT ACCOUNTS AND TERMINATIONS

Ms. Hargett reviewed the operator's report, a copy of which is attached, and reviewed maintenance and repairs at the District's facilities. The report reflected 121 active connections in the District.

Ms. Hargett stated that 8 Barnes Razor grinder pumps have been stored in the storage container.

Ms. Hargett reported on winterizing of the District's facilities. She stated that spare parts have been ordered.

Mr. Lanham discussed AWR's response to Mr. Huff's request for information on water lines to several lots in the District.

Mr. Lanham discuss the Aqua Water study with the Board. Mr. Lanham discussed the District's water rates in response to Ms. Penick's inquires.

The operator's report did not reflect any delinquent accounts.

After review and discussion, Director Patterson moved to approve the operator's report. Director Sevier seconded the motion, which passed by unanimous vote.

ENGINEERING MATTERS

Mr. Loehr reviewed the engineer's report submitted by Befco Engineering, Inc., a copy of which is attached.

Mr. Loehr reviewed the plans and specifications and requested authorization to advertise for bids for the recoating of the water plant pressure tank.

After review and discussion, Director Tullis moved to (1) approve the engineer's report; and (2) approve plans and specifications and authorize the engineer to advertise for bids for the recoating of the water plant pressure tank; and (3) authorize the operator to arrange for testing of the water from an irrigation well. Director Patterson seconded the motion, which passed by unanimous vote.

RENEWAL OF SYSTEM FOR AWARD MANAGEMENT REGISTRATION

Mr. Loehr reported that the District has been registered for renewal of the System for Award Management by Mr. Textor.

REPORT ON AQUA WATER STUDY

There was no discussion on this agenda item.

DISCUSS AMENDMENTS TO AMENDED RATE ORDER AND TAKE NECESSARY ACTION

There was no discussion on this agenda item.

REPORT ON BASTROP COUNTY ROAD WORK AND REQUEST FOR REIMBURSEMENT FOR REPAIRS

There was no discussion on this agenda item.

REPORT ON BASTROP COUNTY FEMA HAZARD MITIGATION ACTION PLAN

Director Sevier stated that there is a Bastrop County Hazardous Mitigation workshop on November 17, 2021, at 6:00 p.m. and information is on the District's website.

REPORT ON THE DISTRICT WEBSITE

There was no discussion on this agenda item.

DISCUSS COMMUNICATIONS WITH PROPERTY OWNERS AND RESIDENTS

There was no discussion on this agenda item.

ADOPT RESOLUTION ESTABLISHING ADDITIONAL OUT-OF-DISTRICT MEETING PLACES

The Board considered establishing additional out-of-district meeting places of the Board of the District. Ms. Garner presented a Resolution Establishing Additional Out-of-District Meeting Places. Following review and discussion, Director Tullis moved to adopt the Resolution Establishing Additional Out-of-District Meeting Places reflecting the establishment of meeting places outside the boundaries of the District at the Hampton

Inn, 240 S. Hasler Blvd., Bastrop, Texas, and Allen Boone Humphries Robinson, LLP, 1108 Lavaca Street, Suite 510, Austin, Texas and direct that the Resolution be filed appropriately and retained in the District's official records. Director Patterson seconded the motion, which passed by unanimous vote.

REVIEW AND UPDATE EMINENT DOMAIN REPORT TO THE TEXAS COMPTROLLER

Ms. Garner reported that ABHR will file the District's Eminent Domain Authority Annual Report with the Comptroller of the State of Texas.

REPORT ON CURRENT AND FUTURE DEVELOPMENT IN THE DISTRICT

Director Adamcik reported on development in the District. He discussed the Town Hall meeting to be held on November 20, 2021.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE, TO CONDUCT A PRIVATE CONSULTATION WITH ATTORNEY

The Board did not convene in Executive Session.

NEXT MEETING DATE

The Board agreed to hold the next meeting on December 3, 2021, at 10:00 a.m. at the First National Bank, 489 Highway 71 West, Bastrop, Texas.

After discussion, Director Tullis moved to adjourn the meeting. Director Patterson seconded the motion, which passed by unanimous vote.

/s/ William Tullis
Secretary, Board of Directors

(SEAL)



ATTACHMENTS TO THE MINUTES

	Minutes
	<u>Page</u>
Bookkeeper's report.....	2
Tax Report.....	2
Operator's report.....	3
Engineer's report.....	3